

**REQUEST FOR EXPRESSION OF INTEREST
(CONSULTING SERVICES– CONSULTING FIRM SELECTION)**

Andhra Pradesh Disaster Recovery Project (APDRP)

Credit No.5694 - IN

Reference: GPN dated 11/3/2015

Assignment Title: Project Management Consultancy (PMC) for the shore protection measures at Visakhapatnam beach front.

Reference No.:P154847-GVMC-3.18.3.2-6-IC-CI

Date: 24th October, 2015

The Government of India has received financing from the World Bank towards the cost of Andhra Pradesh Disaster Recovery Project (APDRP) in Andhra Pradesh, India and Greater Visakhapatnam Municipal Corporation (GVMC), the implementing agency intends to apply a part of the proceeds for consulting services.

The consulting services (“Services”) shall include detailing and designing of the identified coastal protection measures by the VMC, preparation of bidding documents and supervision of works during implementation. The consultancy contract will be for an initial period of 24 months.

The outline scope of the consulting services shall be as below:

- Carrying of further investigations and surveys as necessary
- Detailing the identified solution and designing the structures – perched beach stretch, retaining structure, submerged artificial reef, etc.
- Preparation of drawings with levels (good for construction drawings)
- Drafting the specification of item of works, rate analysis, preparation of estimates
- Preparing the bidding documents
- Assisting the VMC in the bidding of works
- Help VMC monitor the works to ensure compliance with the provision of work contract, environment and social management plan, coordinate with the EIA consultants, assist in obtaining the regulatory clearances, etc.

Project Implementation Unit GVMC, (APDRP); now invites eligible Consulting firms (“Consultants”) to indicate their interest in providing the Services. Interested Consultants should provide information demonstrating that they have the required qualifications and relevant experience to perform the Services. The shortlisting criteria are:

1. The Consulting firms should have prior working experience of shore protection works in similar geographical conditions;
2. The Consulting firms should demonstrate that they have enough capacity (including personnel) in handling similar assignment.

Expressions of interest (EOI) must include the following (apart from the details asked in annexure 1):

- Introductory letter on letter head (with complete contact details – name of contact person, mailing address, telephone, fax, email etc) explaining how the firm is best to deliver the task.
- Organization profile.
- Last three (3) year annual report and audited financial statement.
- Brief details along with client reference of similar works carried out by the Firm pertaining to the short listing criteria in last ten years.
- The EOI should contain sufficient supporting document to substantiate the claim of the Consultant towards their qualification as per the short listing criteria.

The attention of interested Consultants is drawn to paragraph 1.9 of the World Bank’s *Guidelines: Selection and Employment of Consultants [under IBRD Loans and IDA Credits & Grants] by World Bank Borrowers January 2011* (“Consultant Guidelines”), setting forth the World Bank’s policy on conflict of interest.

Consultancy Firm may associate with other consultants in the form of a joint venture or a sub-consultancy to enhance their qualifications. The submission should clearly state the nature of Association (JV or sub-consultant).

A Consultant will be selected in accordance with the standard Quality and Cost Based Selection (QCBS) set out in the Consultants guidelines.

Further information can be obtained at the address below during office hours between 1000 hours to 1700 hours.

Expression of Interest must be delivered in a document form (hard copy or electronic-pdf) at the address or mail id given below (in person, by post or by email) latest by **1700 hours on November 12, 2015**:

**Sri V.Chandraiah,
Program Manager
Project Implementation Unit GVMC
Andhra Pradesh Disaster Recovery Project (APDRP),
Greater Visakhapatnam Municipal Corporation,
Visakhapatnam.
gvmc.apdrp@gmail.com
+91-891-2746300**

**Annexure 1 STRUCTURED QUESTIONNAIRE FOR CONSULTANCY FIRM
(TO BE SUBMITTED ALONG WITH EOI)**

General Particulars of Consultant

Name of the Consultancy Firm	
Registered Address	
Phone No:	
Email id:	
Name of the Contact Person for this EOI	
Phone no. of the Contact person for this EOI	
Email id of the Contact person for this EOI	
Branch offices if any	
Date of Firm establishment	
Number of full time partners Fellow Associate	
Number of full time qualified staff	
Number of other staff who are semi qualified/unqualified	

Financial Particulars of the Consultancy Firm

Financial Year	Turnover from disaster risk assessment related works	Turnover from other Activities	Total Turnover
2011 – 2012			
2012- 2013			
2013 – 2014			

“Turnover” would mean the professional fee earned excluding service tax and travelling, if billed separately.

Partners Brief Profile

Name of Partner/ M.No.	Age	Associate/ Fellow	Years of post- qualification experience	Qualification	Yearsof experience as signing partner	Name of Clients handled	Number of years associated with the Consultanc y Firm(post qualificatio n

Detailed CVs can be provided separately which includes details of clients handled with nature of assignment.

Full Time Qualified Staff Brief Profile

Name of Staff/M. No.	Age	Years of experience	Qualification	Number of Years associated with the Consultancy Firm (post qualification)	Brief nature of work done

Detailed CVs to be provided separately.

Other Staff Brief Profile

Name of Staff	Age	Years of Experience	Qualifications	Number of Years Associated with the firm	Assignments where the staff has worked with year

Relevant assignments – Last five years

Name of Project /Agency Audited	(1) Funded by Multilateral / Bilateral funding agency;[(2) Agencies implementing government projects (other than above); Or (3) Public sector undertakings in the same sector Please specify 1, 2, 3	Client Name	Nature of Work	Year of Work Done	Partner	project Expenditure	Profes sional fees

Detailed citation of work can be provided separately. Please also attach self-attested copies of the assignments completed certificates/offer letters for the above assignments.