

**GOVERNMENT OF ANDHRA PRADESH
REVENUE (DISASTER MANAGEMENT) DEPARTMENT
A.P. STATE DISASTER MANAGEMENT AUTHORITY (REVENUE (DISASTER
MANAGEMENT) DEPARTMENT)**

Expression of Interest called for from the qualified suppliers having a strong R & D with adequate experience in supply, implement and maintain “Disaster management software” based solution.

Bid No. 01/R(DM)/SDMA/2016 Dated 07-12-2016

Last Date of Submission : 22-12-2016 @ 15.00 Hrs.

Address for Correspondence

**Commissioner (DM) &
Ex-Officio Secretary to Govt.,
Revenue (Disaster Management) Department,
1st floor, 4th building,
AP Secretariat, Velagapudi, Guntur Dist.
Phone No. 0863 2444280 & 0863 2444743**

Web site : <http://disastermanagement.ap.gov.in>

GOVERNMENT OF ANDHRA PRADESH
REVENUE (DISASTER MANAGEMENT) DEPARTMENT
A.P. State Disaster Management Authority {REVENUE (DISASTER MANAGEMENT)
DEPARTMENT}

1st floor, 4th Building, AP Secretariat, Velagapudi, Guntur District.

Bid No. 01/R(DM)/SDMA/2016 Dated. 07.12.2016

The Commissioner, Disaster Management & Ex-Officio Secretary to Govt., Revenue (DM) Department invites tenders from eligible registered software developers for **“REQUEST FOR EXPRESSION OF INTEREST FOR SUPPLY OF DISASTER MANAGEMENT SOFTWARE”**.

Prospective vendors can view/download the tender schedules for the above work and the details can be seen on the websites at e-procurement market place i.e., www.approcurement.gov.in and interested bidders may also visit website: <http://disastermanagement.ap.gov.in> to view the details of the EOI and time schedule of the above works.

S. No	Scope of work	Bid. No	Start date of EOI downloading	Last date of submission of EOI & Time
1	“EXPRESSION OF INTEREST FOR SUPPLY OF DISASTER MANAGEMENT SOFTWARE”	01/R(DM)/SDMA/2016	09.12.2016	22.12.2016 15.00 Hrs.

Commissioner (DM) &
Ex-Officio Secretary to Govt.,
 Revenue (Disaster Management) Department,
 1st floor, 4th building,
 AP Secretariat, Velagapudi, Guntur Dist.

**GOVERNMENT OF ANDHRA PRADESH
REVENUE (DISASTER MANAGEMENT) DEPARTMENT**

Notice inviting Expression of Interest (EOI) Disaster management software based solution from qualified suppliers having a strong R & D with adequate experience in the above work.

Bid No. 01/R(DM)/SDMA/2016 Dated 07-12-2016

1. INTRODUCTION

- 1.1 Revenue (Disaster Management) Department invites EOI (Expression of interest) for **supply, implement and maintain Disaster management software based solution** from qualified suppliers having a strong R & D with adequate experience in the above work. For the sake of clarity disasters include natural and man made disasters like floods, cyclone, earthquake ect.
- 1.2 Documents submitted in connection with “Expression of Interest” will be treated confidential and will not be returned.

2. Time Schedule.

- 2.1 The last date for submission of Bids is 22.12.2016 up to 15.00 Hrs and will be opened on the same day at 16.00 Hrs.

3. Empanelment process:

3.1 Submission of EOI:

1. Eligible vendors/agencies/Service providers/Solution providers should read this Document in detail and assess their capabilities for provision of innovative Disaster management software before submission of Expression of Interest.
2. This document is only an Expression of Interest for short-listing of agencies to whom an RFP would be issued for subsequent evaluation of technical qualification and price discovery for identification of lowest quote for empanelment of agencies for supply, implementation and maintenance of disaster management solutions.
3. The short-listed agencies would submit Technical and Commercial proposals in response to the RFP. The selection process will be a two stage process comprising of – (1) Short- listing of agencies based on Pre-qualification for issue of RFP, (2) Technical qualification and Commercial qualification.
4. All the technically qualified agencies would be shortlisted for empanelment for implementation and maintenance of the proposed architecture.

5. The price discovery made through Commercial bid would lead to identification of the L1 bidder through techno commercial bid a formula is given 60% weight age to technical parameters and 40 % weight age to financial quote in the RFP document.
6. Interested agencies may submit their Expression of Interest (EOI) by providing all the necessary documents in English as specified in the Response Formats.
7. The Expression of Interest document should be submitted in **through registered post only in a sealed cover** along with an application duly signed by an authorized signatory and must reach the following address **by 15.00 hours on or before December 22nd , 2016**. Any submission beyond the stipulated time will be summarily rejected.
8. Only such of the Short-listed companies would only be issued formal tender enquiry/Request for Proposal inviting their technical and commercial bids at a later date.

3.2 Minimum Eligibility Criteria

1. **To be eligible for prequalification for EOI** , the Applicant should be a Software development company for supply, implement and maintain **Disaster management software based solution**. Even a consortium of vendors is eligible to apply by filing a joint statement.
2. The applicant is ineligible to submit a proposal, if it or any of its constituents has been barred by any Central and/or State Govt. in India. He should have, during the last three years, neither failed to perform on any agreement, nor been expelled from any project or agreement nor have any agreement terminated for breach by the Applicant.
3. For Submission details refer to section 9 Annexure A (check list).
4. Each Applicant will submit an EOI, Technical data.
5. RFP document will be issued to short listed bidders who have submitted their EOI .It is once again clarified that RFP shall be issued only to those who applied against the EOI notification.
6. There will be a technical screening of the EOI based on which one or more applicants shall be shortlisted.
7. The shortlisted applicants in the next stage will be asked to submit a Technical Proposal and make a presentation before an expert cum user committee Constituted by the Revenue (Disaster Management) Department. For the shortlisted Applicants they would be required to submit the RFP for further process.
8. The expert cum user committee will evaluate the EOI proposals and one or more applicants will be empanelled for further process.

4. Submission of expression of interest

- 4.1. The expression of interest document shall be sealed in an envelope and clearly labeled **“Expression of Interest for supply, implement and maintain Disaster management software based solution”**

Application for Expression of Interest for supply, implement and Disaster management software based solution

To

**The COMMISSIONER (DM), &
EX –OFFICIO SECRETARY to Govt.,
REVENUE (DM) DEPARTMENT,
1st Floor, 4th Building, AP Secretariat,
VELAGA PUDI, GUNTUR District.**

(Ph No. 0863 2444280, 08632444743)

From

- 4.3. Revenue (Disaster Management) Department reserves the right to reject any prospective application without assigning any reason and to restrict the list of qualified agencies to any number deemed suitable by it, if too many bids are received satisfying the laid down criterion. ✓
- 4.4. Under no circumstances the processing fees can be adjusted and it will not be returned. ✓
- 4.5. Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in Revenue (Disaster Management) Department . If such applicant happens to be enlisted Agencies / Firms of any class in Revenue (Disaster Management) Department , his name shall also be removed from the approved list of Agencies / Firms. ✓

5. General Instructions.

- 5.1. All information called for in the model forms should be furnished against the relevant columns in the forms. If for any reason, information is furnished on a separate sheet, this fact should be mentioned against the relevant column, Even if no information is to be provided in a column a “nil” or “No such case” entry should be made in that column. If any particulars / query is not applicable incase of the applicant, it should be stated as ✓

be provided in a column a "nil" or "No such case" entry should be made in that column. If any particulars / query is not applicable in case of the applicant, it should be stated as "not applicable". The applicants are cautioned that not given complete information called for in the application forms or not giving it in clear terms or making any change in the prescribed forms or deliberately suppressing the information may result in the application being summarily disqualified. Applications made by telegram or telex and those received late will not be entertained.

- 5.2. The applicant should sign on each page of the application.
- 5.3. Overwriting should be avoided. Correction, if any, should be made by neatly crossing out, signing, dating and rewriting. Pages of the eligibility criteria document are numbered. Additional sheets, if any added by the agency, should also be numbered by him. They should be submitted as a package with signed letter of transmittal.
- 5.4. The applicant may furnish any additional information which he thinks is necessary to establish his capabilities to successfully complete the envisaged work. He is, however, advised not to furnish superfluous information. No information shall be entertained after submission of eligibility criteria document unless it is called for by the Employer.
- 5.5. Any information furnished by the applicant found to be incorrect either immediately or at a later date, would render him liable to be debarred from tendering/taking up of work in Revenue (Disaster Management) Department . If such applicant happens to be enlisted agency of any class in Revenue (Disaster Management) Department , his name shall also be removed from the approved list of agency.
- 5.6. The Expression of Interest document in prescribed form duly completed and signed shall be submitted in a sealed cover to the Revenue (Disaster Management) Department up to 15.00 Hrs. on 22.12.2016. Document submitted in connection with eligibility document be treated confidential and will not be returned. The EOI shall be submitted through registered post only. Any delay in submission after the due date & time will be entail rejection of the application.

6. **Brief scope of work.**

Expression of Interest (EOI) is invited on behalf of the Revenue (Disaster Management) Department, AP Secretariat, Velagapudi, Guntur Dt. for supply, implement and maintain Disaster management software based solution from qualified suppliers having a with adequate experience in the above work for a period of 1 year.

Features of the Software solution

- Supply, implement and maintain Disaster management software including community based disaster risk reduction solution for a period of 1 year.
- The solution may use high end technologies either stand alone or as a hybrid model to suggest the most effective communication planning and monitoring tool during any disaster like cyclone ,flood etc.

The selection of the EOI vendors is through a two step selection criteria :

1. Based on the expression of interest applications,
2. Further evaluation by a committee of Revenue (Disaster Management) Department taking the technical data & power point will be done.

7. Instructions for Applicants for Submission of Expression of Interest:

- 7.1. Parties interested in submitting their expression for supply implement and maintain Disaster management software based solution for a period of 1 year.
- 7.2. Submit a covering letter as per the format given in point 8, Format of Covering Letter for Submitting Expression of Interest.
- 7.3. Provide record of similar work done in the last three years as per format given in Annexure-C.
- 7.4. Sign and seal each page of this document and return along with the expression of interest.
- 7.5. Make any other declaration relevant to the scope of work that the interested Party may feel important to bring to Revenue (Disaster Management) Department's notice.
- 7.6. Please note that the submission of this expression of interest does not qualify or guarantee the interested Party, supply of the RFP document.
- 7.7. Revenue (Disaster Management) Department reserves the right to reject any or all expressions of interests for short listing purpose
- 7.8. Revenue (Disaster Management) Department reserves the right to split the scope of work in terms of quantity or the activity based on its own discretion, which shall be binding to all the applicants.
- 7.9. Parties are requested to realistically and fairly represent their data or order for Revenue (Disaster Management) Department to understand the Party's credentials.
- 7.10. Any misrepresentation or discrepancy found at any stage of this assignment than the intended party shall be liable for disqualification.
- 7.11. The short listing of potential Bidders shall depend upon their financial standing and technical specifications, the criteria for which shall be decided after receiving of the expression of interest.
- 7.12. A processing fee of Rs 1000/- by the way of crossed demand draft drawn in favor of **Commissioner Disaster Management & Ex-Officio Secretary to Govt.**, shall be enclosed to the EOI format along with necessary annexure as specified
- 7.13. The applications will be summarily rejected if the processing fee as mentioned above is not submitted.
- 7.14. Interested Parties shall submit their expressions of interest in hard copies in a sealed envelope addressed to **The Commissioner & Ex-Officio Secretary, Revenue (Disaster Management) Department, 1st Floor, 4th Building, AP Secretariat, Velagapudi, Guntur**, by the time indicated in the Time schedule.

7.15. The expression of interest shall be sealed in an envelope and clearly labeled

“Expression of Interest for Supply, implement and maintain Disaster management software based solution for a period of 1 year for Revenue (Disaster Management) Department

7.16. The proposals must reach before the stipulated date of submission. Late submissions will be rejected.

7.17. References and certificates from the respective Institutes submitted should be signed by an officer not below the rank of Executive Engineer in case of Govt. Dept, and General Manager in case of private bodies.

Sd/-
COMMISSIONER (DM), & EX -OFFICIO
SECRETARY to Govt.,
REVENUE (DM) DEPARTMENT,
R.No.210 1 st floor, South 'H' Block,
AP SECRETARIAT, Vijayawada.
(PhNo.+91 - 40 - 2345- 6005, FaxNo.+91 - 40 - 2345- 1819)

8. Format of Covering Letter for Submitting Expression of Interest.

(Optional) [Ref: No.] [Date]

To:
**The COMMISSIONER (DM), &
 EX –OFFICIO SECRETARY to Govt.,
 REVENUE (DM) DEPARTMENT,
 1 st floor, 4th Building, AP SECRETARIAT,
 Velagapudi, Guntur Dist.**

**Sub: Submission of “Expression of Interest for Supply, implement and maintain
 Disaster management software based solution for a period of 1 year for Revenue
 (Disaster Management) Department ”**

Ref: (the “Invitation

Letter”) Sir,

I, [name], [designation] from
 [organization] having read, examined and understood in detail the
 invitation for this abovementioned invitation for expression of interest for Supply, implement and
 maintain Disaster management software based solution, (the “Invitation Letter”) hereby submit
 our expression of interest dated _____.

We clearly express our intention in contributing to the scope of work of the Invitation Letter, and
 no other vested or secondary interests. We are providing herein all the details of our company as well
 as the product(s) as requested in the Invitation Letter.

We give our unconditional acceptance to the terms indicated in the Invitation Letter. We
 unconditionally and irrevocably agree and accept the decision made by Revenue (Disaster Management)
 Department with respect to any matter arising out of this expression of interest. We hereby expressly
 waive any and all claims in respect of the evaluation process for this expression of interest and the
 consequently arising bid process.

We confirm that all information provide herein with this expression of interest is accurate to the best
 of our knowledge, and in no way is provided to misrepresent any facts.

(Sign and Seal of Interested Party)

We confirm that there are no litigations or disputes against us, which materially affect our ability to fulfill our obligations with regard to the scope of work described herein. We are also attaching herewith a declaration relevant to the scope of work that we feel is important to bring to Revenue (Disaster Management) Department 's notice.

We appoint the following contact person for all further communication, whether physically, over phone, through email or through hard copy with respect to this expression of interest and subsequent communication:

Name :
 Designation :
 Organization :
 Mailing Address :
 Email Address :
 Mobile :
 Office Phone :
 Fax :

We confirm that any disputes arising with respect to this expression of interest shall be arbitrated through the laws of India in the Court at **Vijayawada, A.P India.**

We assure our best efforts to Revenue (Disaster Management) Department in making this project a success. Thanking you,

Sincerely yours,

[name] [designation]

Annexure

:

- A. Checklist
- B. Company Information
- C. Record of Similar Work Done
- D. Demand draft
- E. Deviation and/ or Other Declaration

(Sign and Seal of Interested Party)

9. Annexure A (Checklist).

Sr.	Annexure	Document	Attached? (Yes / No)	For official use only
1		Covering Letter		
2	Annexure B	Company Information		
3	Annexure B1	Company Certificate of Incorporation		
4	Annexure B2	Company Audited Statements, FY 2015-16		
5	Annexure B3	Company Audited Statements, FY 2014-15		
6	Annexure B4	Company Audited Statements, FY 2013-14		
7	Annexure C	Record of Similar Work Done During Last 3 Years		
8	Annexure C1	Copy or work order		
10	Annexure C2	Technical details of supply		

(Sign and Seal of Interested Party)

10. Annexure B (Company or Consortium Information).

[Notes:

- a. This format shall be attached as **Annexure B** of the covering letter of the expression of interest.
- b. Supporting documents for this Annexure shall be numbered as B1, B2, B3, etc.
- c. Please type or print clearly.]

1	Name of the Organization / Consortium	1. 2. 3.	
2	Name of Authorized Signatory		
	Designation of Authorized Signatory		
	Mobile No. of Authorized Signatory		
	Email of Authorized Signatory		
	Fax		
	Address		
	Nature of Business of Organization	1. 2. 3.	
	Company Financial Summary	Net Worth	Turnover
	FY : 2015-2016		
	FY : 2014-2015		
	FY : 2013-2014		
List of Annexure		For Office use only	
Annexure B1	Company Certificate of incorporation		
Annexure B2	Company Audited Statement, FY 2015-2016		
Annexure B3	Company Audited Statement, FY 2014-2015		
Annexure B4	Company Audited Statement, FY 2013-2014		

(Sign and Seal of Interested Party)

11. Annexure C (Record of Similar Work Done During Last 3 Years)

[Notes:

- a. The format on this page shall be attached as **Annexure C** of the covering letter of the expression of interest.
- b. Supporting documents for this Annexure shall be numbered as C1, C2, C3, etc.
- c. Please type or print clearly.]

Sr.	Name of Company, contact person, full address and contact number where Supply, implement and maintain Disaster management software based solution have been supplied during last 3 years	Date of work order (DD:MM:YY)	Value of work order (INR) and	Annexure	For official use only
1	Name of Company:		Value of work order:	C1: Copy of work order.	
	Address of Company:			C5: Technical details of supply as per Annexure D.	
	Contact Person:				
	Contact Number:				
2	Name of Company:		Value of work order:	C4: Copy of work order.	
	Address of Company:			C5: Technical details of supply as per Annexure D.	
	Contact Person:				

(Sign and Seal of Interested Party

12. Contact Information

- 12.1. Queries/clarifications may be e-mailed to : comr_relief_rev@ap.gov.in.
- 12.2. The soft copy of Proposal shall be submitted to "Projects; Revenue (Disaster Management) Department Vijayawada. E-Mail ID: : comr_relief_rev@ap.gov.in.

13. Disclaimers

- 13.1. Notwithstanding anything contained in this document, ^{Commissioner} ~~the company~~ reserves the right to amend/accept and/or reject any/all proposals and to annul the selection process at any time without assigning any reason and without any liability and/or obligation.
- 13.2. Any costs for preparing this submission and presentations will be borne by the Applicant and the company is not liable in any way for such costs, regardless of the outcome of the selection process.
- 13.3. It is entirely the responsibility of the applicant to provide complete / sufficient information. Incomplete/insufficient information can adversely affect technical evaluation.
- 13.4. Information provided in this document is indicative and not exhaustive.